Ludlow Police Department

612 Chapin Street, Ludlow, MA 01056

MICHAEL N. BRENNAN
Chief of Police

Phone: (413) 583-8305
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ALL FIREARMS APPLICATIONS ARE BY APPOINTMENT ONLY

FOR ALL RENEWAL APPLICATIONS:

1. The completed application form. Must answer all questions and be completed truthfully.
2. Positive identification with proof of residency.
3. A non-refundable application fee in the form of a **MONEY ORDER** or **CERTIFIED BANK CHECK** in the amount of **$100.00 made payable to *"The Town of Ludlow""***. There is no fee for persons over 70 for an LTC/FID renewal.

FOR ALL NEW LTC APPLICANTS:

1. The completed application form. Must answer all questions and be completed truthfully.
2. Positive identification.
3. A copy of the Certification Form from a completed **Basic Firearms Safety Course** certified by the Massachusetts State Police which is specified as valid for License to Carry.
4. A non-refundable application fee in the form of a **MONEY ORDER or CERTIFIED BANK CHECK** in the amount of **$100.00 made payable to *"The Town of Ludlow"*.**

FOR NEW FID APPLICANTS:

1. The completed application form. Must answer all questions and be completed truthfully.
2. Positive identification
3. A copy of the Certification Form from a completed **Basic Firearms Safety Course** certified by the Massachusetts State Police or a **Basic Hunter Safety Education Certificate** issued by the Commonwealth of Massachusetts Division of Fisheries & Wildlife.
4. A non-refundable **MONEY ORDER or CERTIFIED BANK CHECK** in the amount of $100.00 made payable to ***"The Town of Ludlow"*.**

FOR NEW MACE AND PEPPER SPRAY ONLY APPLICANTS (under the age of 18*):

1. The completed application.
2. Positive identification.
3. A non-refundable **MONEY ORDER or CERTIFIED BANK CHECK** in the amount of **$25 made payable to *"The Town of Ludlow".*** At this time there is no charge for renewing an FID Class D license.

*A Mace and Pepper Spray License is not required for persons over the age of 18.

All applicants will be subjected to a search of their criminal records through the Massachusetts Board of Probation, the State Police, and the FBI. Fingerprints and photographs will be taken by the Ludlow Police Department.

*Per **Massachusetts General Law Ch. 140 s.121F**, convictions of certain offenses (including certain misdemeanors) will prohibit an applicant from obtaining a firearms license.*

Please call the **Records Department** at **413-583-8305 ext. 2217 or 2218** to answer any questions you may have and to **schedule your appointment**.

Respectfully,

Michael N. Brennan
Chief of Police

APPOINTMENT

DATE: _____

TIME: _____

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services
200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY
FTN: _____
LIC #: _____

Submit this form and direct any questions to your local police department

MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION

FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY FIREARMS OR LICENSE TO POSSES A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)

CHECK ONE:

__ New Applicant*

__ Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

__ Firearms Identification Card - Restricted (self-defense spray)

__ Firearms Identification Card

__ License to Carry

__ License to Possess a Machine Gun

__ Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name | First Name | Middle Name | Suffix

Residential Address | City | State | Zip Code | Telephone Number

Mailing Address | City | State | Zip Code | Telephone Number

Date of Birth | Place of Birth (City, State, Country)

Mother's First Name | Mother's Maiden Name | Father's First Name | Father's Last Name

Height | Weight | Build | Complexion | Hair Color | Eye Color

Occupation | Social Security Number (Optional) | Drivers License Number

Employed By | Business Address

City/Town | State | Zip | Telephone Number

ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? ☐ YES ☐ NO

   If lawful permanent resident alien, give green card number and resident date _____ Green Card Number _____ Resident Since (date)

   If naturalized, give date, place and naturalization number _____ Date _____ Place _____ Naturalization No.

2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO

5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO

6. Have you ever been convicted of a felony? ☐ YES ☐ NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? ☐ YES ☐ NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? ☐ YES ☐ NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? ☐ YES ☐ NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

_____

_____

_____

_____

_____

Have you ever used or been known by another name? ☐ YES ☐ NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived? ☐ NONE

_____

Have you ever held a firearms license in any other state, territory or jurisdiction? ☐ YES ☐ NO

If "YES", when, where, and license number? _____

_____

List the name and addresses of two references (as required by your licensing authority)

1. _____
   Last Name First Name

   _____
   Address City/Town State Zip

2. _____
   Last Name First Name

   _____
   Address City/Town State Zip

Reason(s) for requesting the issuance of a card or license:

☐ Unrestricted ☐ Target & Hunting ☐ Sporting ☐ Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

_____

_____

_____

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than $500 nor more than $1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ _____
day month year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature:_____ Date:_____

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LTC/FID ATTACHMENT

Please carefully review **QUESTION 4** on your application:

"Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)?"

- You do not have to put down non-criminal traffic offenses (e.g. a speeding ticket), but you MUST include any and all criminal offenses. The key word in this question is "APPEARED" (not arrested). It you have ever APPEARED in ANY COURT as a Defendant in a criminal matter you must answer "*Yes*".

- Having appeared, arrested and/or even convicted of certain misdemeanor crimes may not prohibit you from obtaining a firearms permit. However, NOT ANSWERING TRUTHFULLY WILL RESULT IN A DENIAL OF YOUR APPLICATION.

- Understand that "appeared" in Court, includes ALL ADULT AND JUVENILE Court Appearances in ANY COURT. It does not matter what the final disposition was (Dismissed, Continued Without a Finding, etc.), you must truthfully answer "yes" and explain the circumstances on your application as required in the space provided. (**NOTE**: You must provide explanation for any "yes" answers to questions 4-15).

- If you have a SEALED record, please just let us know that the record is sealed. You don't have to explain further the circumstances. However, all sealed records are reviewed for conviction disqualifiers for firearms licensing.

- We cannot accept "I forgot"; or "I was told that I didn't have to show-up"; or "that was long ago", etc. If you cannot remember, request your own CORI check through the Mass. Department of Criminal Justice Services website or call DCJIS at 617-660-4600 to get the form by mail to assist you in providing a truthful answer.

I have reviewed the above-mentioned information and I understand that my application will be denied and I may be prosecuted for perjury if answering untruthfully.

Signature of Acknowledgement _____ Date

STATE POLICE FINGERPRINT CARD INFORMATION

This information is necessary in order to process your permit. Thank You.

1. Citizenship Number, if applicable: _____
   Date of Citizenship: _____
   Location: _____

2. Circle One: Married Single Widow Widower Divorced

3. Your Father's Name:
   _____
   (First) (Middle) (Last).

4. Your Father's Country of Birth: _____

5. Your Mother's Maiden Name:
   _____
   (First) (Middle) (Last)

6. Your Mother's Country of Birth: _____

7. Your Wife's Maiden Name or Your Husband's Full Name:
   _____
   (First) (Middle) (Last)

8. Address of Your Spouse: _____